

**APPLICATION FOR CERTIFIED COPY OF DEATH CERTIFICATE**

**7-4-2631(L)(ii)**

**INSTRUCTIONS:** This form must be COMPLETED AND NOTARIZED before a complete copy of a death certificate will be issued. If requesting in person, in our office, a PHOTO ID for PROOF OF IDENTITY must be presented, other wise this form must be notarized. If a death certificate lists the cause of death as "pending autopsy" or "pending investigation", a certified copy which has the cause of death information removed will be issued.

**THE FOLLOWING INFORMATION IS ABOUT THE PERSON COMPLETING THIS APPLICATION:**

**Your Name:** (Please Print) \_\_\_\_\_ Date: \_\_\_\_\_

Business Name (if applicable) \_\_\_\_\_

**Street Address** \_\_\_\_\_

**City** \_\_\_\_\_, **State** \_\_\_\_\_ **Zip** \_\_\_\_\_

If we are mailing certificates and your mailing address is different from above, please provide it here:

Your Relationship to Deceased: \_\_\_\_\_

**YOUR SIGNATURE:** \_\_\_\_\_ Telephone Number: \_\_\_\_\_

The following information must be complete:

**DEATH CERTIFICATE INFORMATION:**

Number of Copies Requested: \_\_\_\_\_

**NAME OF DECEASED:** \_\_\_\_\_

**DATE OF DEATH: (DD/MM/YY)** \_\_\_\_\_ **COUNTY OF DEATH:** \_\_\_\_\_

**REASON RECORD IS NEEDED:** \_\_\_\_\_

TYPE OF RECORD REQUESTED: \_\_\_\_\_ Certified ~ \$15.00 for the first certified copy and \$6.00 for each additional certified copy of the same record ordered at the same time.  
\_\_\_\_\_ Non-Certified ~ \$2.50

***For Notary Use:***

On this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ before me, the undersigned, a Notary Public for the State of \_\_\_\_\_, personally appeared \_\_\_\_\_, known to me or proved to me AFTER PRESENTATION OF IDENTIFICATION that he/she is the person signing this application.

\_\_\_\_\_  
Signature of Notarial Officer  
Printed Name of Notary \_\_\_\_\_

Residing at \_\_\_\_\_  
Notary Public for the State of \_\_\_\_\_ (SEAL)  
My Commission Expires \_\_\_\_\_

**NOTICE: STATE LAW PROVIDES PENALTIES FOR PERSONS WHO WILLFULLY & KNOWINGLY USES OR ATTEMPTS TO USE OR FURNISH TO ANOTHER FOR USE, FOR ANY PURPOSE OF DECEPTION, ANY CERTIFICATE, RECORD, REPORT OR CERTIFIED COPY MADE, ALTERED, AMENDED OR MUTILATED. MCA 50-15-114(C)**