

**HILL COUNTY  
JOB DESCRIPTION**

***Hill County is a Drug-Free Workplace & EOE – M/F/Vets/Disability.*** Hill County shall, upon request, provide reasonable accommodations to otherwise qualified individuals with disabilities.

**Job Title:** Heavy Equipment/Grader Operator/Truck Driver **Department:** Road

**Job Overview:** Construct and maintain county roads, streets and bridges to provide safe roadways to the public. Install signs and traffic controls.

**Essential Functions (Major Duties or Responsibilities):** Perform skilled and semi-skilled technical duties requiring adherence to safety standards. Position on-call for emergencies. Build and grade dirt and gravel roads. Operate tandem axle tractor with belly dump or lowboy trailers during all seasonal weather conditions. Operate grader, backhoe, loader, dozer, and scraper. Blade roads, haul gravel, plow snow, sand roads, sweep roads and haul equipment. Load and unload building materials. Clean ditches, install and repair culverts, mow along roadways, take down snow fence and install guard rails. Maintain bridges, repair and install signs, and paint. Assist in evaluating need for and install road signs. Rough carpentry and laborer duties. Construct concrete forms. Shovel and rake asphalt and patch pavement. Sign to direct traffic through road construction or operate pilot car. Clear and maintain right of ways, clear roadside of debris, trim and fall trees, clear away brush, assist with flood control and Build dikes to divert water during flood conditions. Maintenance and field repair of equipment, weld metal components together, change oil, check tires and fluids. Clean-up around shop and yard, wash pickup truck and heavy equipment, sweep floors, pick up debris from yard.

**Physical and Environmental Demands:** Work outdoors, sometimes in adverse weather conditions.

Ability to lift 105 pound grader blades. Hazards of position include working with moving parts of heavy equipment, hazardous wastes, lifting heavy weights, digging near underground utilities, work on slopes and in road traffic, noise, dust, and with spring runoff conditions.

**Knowledge, Skills and Abilities:** Knowledge of operation and maintenance of heavy equipment, roadway construction, hazards and safety practices, signing and safety of work zone areas. Snow removal practices and procedures. Operate hand and power tools, load and unload material, rough carpentry, weld, dig, pain, read grade stakes, lift and maneuver tools and heavy parts. Skill in heavy equipment operation and maintenance or repairs. Ability to communicate effectively, maintain records, evaluation problems and identify solutions, follow verbal and written instructions. Establish effective working relationships with fellow employees, supervisors, and the public.

**Minimum Qualifications (Education and Experience):** High school diploma or equivalent. Valid CDL w/airbrakes (within 3 months of employment).

**Preferred Qualifications:** CDL and basic knowledge of heavy equipment, including maintenance and repairs.

The specific statements shown in each section of this description are not intended to be all inclusive. They represent typical elements and criteria considered necessary to perform the job successfully.