



August 18, 2020

JOB OPENING: Commissioner's Office

POSITION: 1 Administrative Assistant to the Commission

CLOSING DATE: Open Until Filled

REQUIREMENTS: High school diploma or equivalent; preferred 3 or more years' experience in an office setting

DESCRIPTION: Available upon request

STARTING SALARY: \$13.35

The Hill County Commissioner's Office is now accepting applications for one (1) Administrative Assistant to the Commission. Applications can be picked up at the Hill County Courthouse Commission or Human Resources Office or the Havre Job Service. Applications will be accepted until the vacancy is filled.

Hill County is a Drug-Free Workplace & EOE – M/F/Vets/Disability