



HILL COUNTY HEALTH DEPARTMENT

302 4th Avenue Havre, MT 59501 • 406-400-2415 • www.hillcountyhealth.com

Public Health
Prevent. Promote. Protect.

September 22, 2020

Hill County Commissioners
315 4th St.
Havre, Montana 59501

Dear Commissioners:

The Hill County Health Department has 1 part-time Immunization – Public Health Nurse position open for hire. This is a 16-20 hour work week and pays at Step 1, Grade 15 plus all applicable Hill County benefits such as health insurance, vacation, and sick leave.

A brief description of job duties include but not limited to: Enforces and maintains strict compliance with all ACIP immunization requirements. Administers various vaccinations to clients as indicated. Coordinate responsibility for immunization outreach and clinics as directed. Administer immunizations at community-based clinics and corporations.

Position is open until filled.

Kimberly Larson, BS, CPH
Director/Lead Local Health Official
Hill County Health Department