



**HILL COUNTY
JOB POSTING/ DESCRIPTION
May 10, 2023**

Job Title: Litter Control

Department: Unified Disposal Board

Type: (2) Part-time (20-30 hrs/wk)

Accountable To: Landfill Foreman

Wage: \$13.32 hourly

Job Overview: Maintains land fill property in all aspects including litter control, fences, roads and fields. Cleaning shop and emptying trash.

Essential Functions (Major Duties or Responsibilities): Performs labor duties as needed; Maintains fuel and servicing records for all equipment; Informs public where to dump solid waste; Performs other related duties as required.

Knowledge, Skills and Abilities: This position requires the ability to: follow safety procedures; maintain accurate records; work in adverse weather conditions; work independently; communicate effectively; follow verbal and written instructions; establish effective working relationships with fellow employees, supervisors, and the public.

Minimum Qualifications (Education and Experience): The above knowledge, skills and abilities are typically acquired through a combination of education and experience equivalent to:

- Must possess a valid driver's license

The specific statements shown in each section of this description are not intended to be all inclusive. They represent typical elements and criteria considered necessary to perform the job successfully. Other duties may be needed or assigned.

Signatures

My signature below indicates the statements in the job description are accurate and complete. It also constitutes notification of the job vacancy to the Hill County Commissioners to allow posting of this position.

	<i>Supervisor</i>	05/10/2023
Immediate Supervisor	Title	Date

Commissioner's Review:

	<i>Commission</i>	5-11-23
Mark Peterson	Title	Date

	<i>Commission</i>	5-11-23
Jacob Strissel	Title	Date

	<i>Commissioner</i>	5-11-2023
Sheri Williams	Title	Date

Human Resources Review

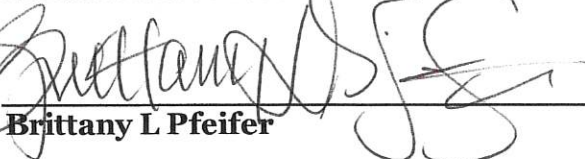
Step: 1 Grade: A Rate of Pay: \$13.32 per hour

UDB Schedule B

My signature below indicates that Human Resources has reviewed this job description for completeness and has made the following determinations:

- FLSA Exempt FLSA Non-Exempt
- Appointed Elected

Human Resources:

	Human Resources	5/11/2023
Brittany L Pfeifer	Title	Date

HILL COUNTY

POSITION DESCRIPTION

February 2022

POSITION: Litter Control

DEPARTMENT: Unified Disposal Board

ACCOUNTABLE TO: Landfill Foreman

SUMMARY OF WORK: Maintains landfill property in all aspects including litter control, fences, roads and fields. Cleaning shop and emptying trash.

Personal Contacts: Daily contact with the public to inform where to dump.

Supervision Received: General supervision from the Foreman on a daily basis.

AREAS OF JOB ACCOUNTABILITY AND PERFORMANCE:

- Performs labor duties as needed.
- Maintains fuel and servicing records for all equipment.
- Informs public where to dump solid waste.
- Performs other related duties as required.

JOB REQUIREMENTS: The successful applicant must be able to perform the following job requirements with or without reasonable accommodation.

Abilities: This position requires the ability to: follow safety procedures; maintain accurate records; work in adverse weather conditions; work independently; communicate effectively; follow verbal and written instructions; establish effective working relationships with fellow employees, supervisors, and the public.

EDUCATION

Must possess a valid driver's license