

CALL FOR PROPOSALS

The Hill County Commission is hereby calling for proposals to complete audits for Hill County. The Commission is requesting proposals be submitted for three fiscal years, 2023-24, 2024-25 and 2025-26. The audit must begin after 30 June and upon the availability of the County financial annual report, of each fiscal year and be completed in a timely manner. The final contract will be awarded to cover a period commencing 1 July to 30 June of the respective year(s).

To submit a qualified proposal, your firm must be familiar with part 5 of audits of Political Subdivisions, Montana Codes Annotated, State accounting methods and standards.

Under the Administrative Rules of Montana, your firm must meet the following criteria:

- a) be listed on the State roster of independent auditors authorized to conduct local government audits;
- b) independent, as defined by applicable auditing standards;
- c) demonstrated understanding of the work to be performed;
- d) technical experience of an independent auditor in conducting similar types of local government entity audits;
- e) qualifications of staff to be assigned to the audit, and
- f) work history of an independent auditor.
- g) The proposed audit fee

The audit must be completed on site. Firm will provide on call service to Hill County to answer questions that occur throughout the year.

Proposals must be written, signed, SEALED and submitted to the Hill County Commission, Hill County Courthouse, 315 4th Street, Havre, Montana, 59501 by 3:00 p.m. on May 23rd, 2024. Proposals must be marked "Audit Proposal". For further information contact the County Commission or Lexis Dockter, Clerk and Recorder. Interviews may be held after that date to review proposals submitted.

The audit award is contingent upon the contract being approved by the Montana Department of Commerce.

The Hill County Commission reserves the right to reject any or all proposals or to accept any proposal deemed to be in the best interest of the County.

By order of the Hill County Commission meeting in Regular Session this 25th day of April 2024, at Havre, Montana.



Mark Peterson, Chair

Publish: The Havre Daily News
Legal – Two Times
Thursday, 2nd of May, 2024
Thursday, 9th of May, 2024